

## **IOD Class Communication Committee**

### **Minutes of the Meeting March 6, 2018 @ 12:00 PM**

Held via Conference Call

**PRESENT:** Doug Witter, Chair  
John Burnham  
Sophie Nadkarni  
Peter Rugg  
Nicholas Schoeder  
Johan Wahlstrom

1. The Committee agreed to facilitate the creation of three working groups to manage the Committee's main projects. These working groups are the: Website Team, Newsletter Team, and Social Media Team.
2. The members of the Website Team will be John Burnham, Doug Witter and Charlie Van Voorhis. The members of the Newsletter Team will be Peter Rugg and Charlie Van Voorhis. The members of the Social Media Team will be Nicholas Schoeder, Luigi Galbiati, Sophie Nadkarni and Greg Mancusi-Ungaro.
3. Doug will communicate with the Fleet Captains and post on the website and social media regarding the need for more volunteers to join the 3 Teams.
4. The Team Leaders for the Website Team will be John Burnham and Doug Witter. The Team Leader for the Newsletter Team will be Peter Rugg. The Team Leaders for the Social Media Team will be Nicholas Schoeder and Luigi Galbiati.
5. The next Class Quarterly Newsletter will be published on April 15<sup>th</sup>.
6. The Website Team will review the new Class website and provide feedback.
7. The Social Media Team will set up an Instagram account, and discuss the best ways to use the existing Twitter account.
8. The Committee agreed to conduct monthly conference calls on the 1<sup>st</sup> Tuesday of every month at 12 noon. The frequency of the conference calls may be changed to quarterly, if the Committee decides that less frequent calls are needed.
9. Johan will act as the Committee liaison regarding the dissemination of information pertaining to the 2018 IOD Class World Championship in Sweden. Johan will supply information regarding the Worlds to John to post to the website.